



REPÚBLICA DE ANGOLA
MINISTÉRIO DA AGRICULTURA E FLORESTAS
INSTITUTO DE DESENVOLVIMENTO AGRÁRIO
PROJECTO DE TRANSFORMAÇÃO DA AGRO-PECUÁRIA FAMILIAR DE ANGOLA (MOSAP3)
Nº DO EMPRÉSTIMO: BIRD-9396 – AO; ID do Projeto N.º (P177305)

BID BULLETIN No. 003
[Responses to requests for clarification and Amendment to the RFP]

Date of Issue:	October 24 th , 2024
Name of the Project:	Angola Smallholders Agriculture Transformation Project (MOSAP3)
Loan No.:	BIRD-9396 - AO
Name of the Assignment:	Selection of a consultant firm to assess the infrastructure (IDA/ISV/SENSE), elaborate the bidding document, including technical specifications; preparation of the Environmental and Social instruments and TOR for Works supervision in the project target provinces.
Assignment Ref. No.:	013/C2/C/MOSAP3/23
Procurement Method:	Quality-and-Cost Based Selection (QCBS)

TO
ALL SHORLISTED CONSULTANT FIRMS

SUBJECT: Responses to requests for clarification Ref. No.: 013/C2/C/MOSAP3/23

Dear Sirs,

Pursuant to our Bid Bulletin Ref. No. 001, dated October 18th, 2024 and in response to the request for clarification received from two (2) of pre-qualified consultants firms issued to the Client in the period on October 22nd and 23rd, 2024, respectively, and taking into account the ITC 13.1 – Data Sheet, Section 2 of the RFP No. 13/C1/C/MOSAP3/23, dated August 13th, 2024, which states that “...The Client will respond in writing, or by standard electronic means, and will send written copies of the response (including an explanation of the query but without identifying its source) to all shortlisted Consultants.”, kindly, find below the questions raised and the respective clarifications:

- 1. “5.1 Initial phase: a) An initial phase of 136 days is required to collect data and carry out field surveys, measurements, collect and record all necessary technical observations: It is**

our understanding from the updated TOR and Bid Bulletin No. 2 that the scope of the proposed assignment includes field surveys and measurements. Sample collection and laboratory analysis are not required and are not part of the scope. Please confirm.”

R1: Kindly, note that the TOR refers as well to “...collect and record all necessary technical observations”, wherein, based on our humble understanding sample collection and laboratory analysis are included. Pls, bear to note that no reliable technical observations are issued out of undertaking sample collection and laboratory analysis.

2. **“7. Required Qualifications and Experience: e. Social and Gender Specialist must hold a degree in Environmental Management, have at least three (3) years of training and experience in the implementation of social safeguards and gender, with a focus on issues of gender-based violence, possible displacement of people and involuntary resettlement: In the initial TOR and sub-clause 21.1 of Section 2 Data Sheet of the RFP, the social position is titled “Social Specialist.” However, in the updated TOR, it has been changed to “Social and Gender Specialist.” Additionally, the qualifications for the Social and Gender Specialist should be in a social-related field rather than environmental management, as indicated in the updated TOR. In the initial TOR, the qualification was related to the social field. Please provide your response on above points.”**

R2: We acknowledge the incongruence in the TOR. Based on this recognition, we are informing shortlisted consultant to consider the following texting under this required staff: *“Social and Gender Specialist. must hold a degree in Social Sciences or a related field, have at least three (3) years of training and experience in the implementation of social safeguards and gender, with a focus on issues of gender-based violence, possible displacement of people and involuntary resettlement.*

3. **“Required Qualifications and Experience. f. The Health and Safety Specialist must have a degree in Environmental Management, at least 3 (three) years' training and experience in risk assessment, preparation and implementation of accident prevention programmes at work and in ensuring the company's compliance with legal requirements: The requirement for a Health and Safety Specialist was not specified in the initial TOR or in sub-clause 21.1 of Section 2 Data Sheet of the RFP. Additionally, as per the RFP and Bid Bulletin No. 2, a total of five man-months is allotted to the team of five key experts, which could mean one month each for the experts. Based on these considerations, we are of the opinion that the Health and Safety Specialist position is non-key expert, which means that it will not be evaluated, and CV submission is not required. Please confirm this interpretation. If the Health and Safety Specialist is deemed a key expert, man-months and points must be assigned to this position. This change may necessitate an amendment to the RFP. Also, consultants must meet this additional expert requirement, which means identifying a new expert and preparing their CV accordingly. As a result, we request that the submission deadline be extended to accommodate the new CV requirement, if applicable.”**

R3.1: The ITC 14.1.2 and 21.1 of Section 2 Data Sheet of the RFP is herewith amended to and onward shall read:

14.1.2 (do not use for Fixed Budget method)	Estimated input of Key Experts' time-input: Six (6) person-months. However, the Proposal shall be based on the number of Professional staff-months or budget estimated by the Consultant.																																		
21.1 (for FTP)	<p>Criteria, sub-criteria, and point system for the evaluation of the Full Technical Proposals:</p> <table border="0"> <thead> <tr> <th></th><th style="text-align: right;"><u>Points</u></th></tr> </thead> <tbody> <tr> <td>(i) Specific experience of the Consultant (as a firm) relevant to the Assignment:</td><td style="text-align: right;">20</td></tr> <tr> <td>ii) Adequacy and quality of the proposed methodology, and work plan in responding to the Terms of Reference (TORs):</td><td style="text-align: right;">10</td></tr> <tr> <td colspan="2"> <p>[Notes to Consultant: the Client will assess whether the proposed methodology is clear, responds to the TORs, work plan is realistic and implementable; overall team composition is balanced and has an appropriate skills mix; and the work plan has right input of Experts]</p> </td></tr> <tr> <td colspan="2"> <p>(iii) Key Experts' qualifications and competence for the Assignment:</p> <p>{Notes to Consultant: each position number corresponds to the same for the Key Experts in Form TECH-6 to be prepared by the Consultant}</p> <table border="0"> <tbody> <tr> <td>a) Position K-1: [Team Leader]</td><td style="text-align: right;">15</td></tr> <tr> <td>b) Position K-2: [Civil Construction Specialist]</td><td style="text-align: right;">12</td></tr> <tr> <td>c) Position K-3: [Architectural Specialist]</td><td style="text-align: right;">12</td></tr> <tr> <td>d) Position K-4: [Environmental Specialist]</td><td style="text-align: right;">07</td></tr> <tr> <td>e) Position K-5: [Social and Gender Specialist]</td><td style="text-align: right;">07</td></tr> <tr> <td>f) Position K-6: [Health and Safety Specialist]</td><td style="text-align: right;">07</td></tr> </tbody> </table> </td></tr> <tr> <td colspan="2"> <p>Total points for criterion (iii): 60</p> </td></tr> <tr> <td colspan="2"> <p>The number of points to be assigned to each of the above positions shall be determined considering the following three sub-criteria and relevant percentage weights:</p> <table border="0"> <tbody> <tr> <td>1) General qualifications (general education, training, and experience):</td><td style="text-align: right;">20%</td></tr> <tr> <td>2) Adequacy for the Assignment (relevant education, training, experience in the sector/similar assignments):</td><td style="text-align: right;">70%</td></tr> <tr> <td>3) Relevant experience in the region (working level fluency in local language(s)/knowledge of local culture or administrative system, government organization, etc.):</td><td style="text-align: right;">10%</td></tr> <tr> <td>Total weight:</td><td style="text-align: right;">100%</td></tr> </tbody> </table> </td></tr> </tbody> </table>		<u>Points</u>	(i) Specific experience of the Consultant (as a firm) relevant to the Assignment:	20	ii) Adequacy and quality of the proposed methodology, and work plan in responding to the Terms of Reference (TORs):	10	<p>[Notes to Consultant: the Client will assess whether the proposed methodology is clear, responds to the TORs, work plan is realistic and implementable; 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(iv) Transfer of knowledge (training) program (relevance of approach and methodology):	5
(v) Participation by nationals among proposed Key Experts	5
Total points for the five criteria:	100
The minimum technical score (St) required to pass is: 70 points.	

R3.2: The qualifications requirements of both Social and Gender Specialist and Health and Safety Specialist from now on shall read as follow:

- a. **Social and Gender Specialist:** must hold a degree in Social Sciences and related sciences, have at least three (3) years of training and experience in the implementation of social safeguards and gender, with a focus on issues of gender-based violence, possible displacement of people and involuntary resettlement.
- b. **Health and Safety Specialist:** must have a degree in Occupational safety specialist, at least 3 (three) years' training and experience in risk assessment, preparation and implementation of accident prevention programmes at work and in ensuring the company's compliance with legal requirements.:

R3.3: The PIU analysed the proposal for the extension of the deadline for the submission of proposals and concluded that both factor (referenced in the request for clarification) and quorum (proposing the postponement of the deadline) are not substantial to accommodate the postponement. Therefore, the deadline for the submission remains as referenced under answer (R15) of the Bid Bulletin No. 002, dated October 18th, 2024.

4. **8. DURATION, TIMETABLE AND PLACE OF WORK:** a) **Labour Zones** 1. **Zone I** : Lunda Norte, Lunda Sul and Moxico; 2. **Zone 2**: Luanda, Kwanza Sul and Benguela; 3. **Zone 3**: Cunene, Huila, Namibe and Cuando Cubango: In the initial TOR, the work zone was defined as follows: a) **Work Zones**: 1. **Zone I** - Luanda (2), Malanje (9), Lunda Norte (4), Lunda Sul (2) and Moxico (3); 2. **Zone 2**: Bié (7), Cuando Cubango (3), Cuanza Sul (4) and Huambo (9); 3. **Zone 3**: Benguela (4), Cuanza Sul (3), Cunene (6), Huila (8) and Namibe (4).

Additionally, the updated TOR states that the rehabilitation assessment will be carried out in the provinces of Benguela, Cuando Cubango, Cuanza Sul, Cunene, Huila, Luanda, Lunda Norte, Lunda Sul, Moxico, and Namibe. Given the above points, please provide clarity on the working zones, including the provinces and municipalities to be covered in the proposed assignment. Or should we refer to the list of provinces and municipalities shared in the minutes of the pre-proposal conference?

- R4: Kindly, shortlisted consultants are required to take into consideration the answer (R10) to the query No. 10 in the Bid Bulletin No. 002, dated October 18th, 2024 [a) **Work Zones**: **1. Zone I** - Luanda (2), Malanje (9), Lunda Norte (4), Lunda Sul (2) and Moxico (3); **2. Zone II**: Bié (7), Cuando Cubango (3), Cuanza Sul (4) and Huambo (9); **3. Zone III**: Benguela (4), Cuanza Sul (3), Cunene (6), Huila (8) and Namibe (4)].

5. On page 84, it seems that the Inception Report and the Initial Report are being referred to interchangeably, as though they were the same document. Could you please confirm if this is an error? Typically, the Inception Report precedes any other report. If this is indeed a mistake, could you clarify the deadlines and the expected content for both the Initial Report and the Inception Report?

R5: Kindly, shortlisted consultant are requested to re-visit the Para.6 of the revised and updated Terms of Reference (TOR).

6. The document indicates that the Draft Final Report is to be submitted 15 days after the end of the contract. Is this accurate, or could this be a mistake? It is essential to consider that the work should be covered under a contract, and if it concludes before this submission, it raises concerns. If it is an error, please confirm the revised deadline for submission.

R6: Kindly, shortlisted consultant are requested to re-visit the answer (R20.2) to the query No. 20 of the Bid Bulletin No. 002, dated October 18th, 2024 and or the Para.6 of the revised and updated Terms of Reference (TOR).

7. Similarly, the Final Contract Report is stated to be delivered 45 days after the end of the contract. Is this also correct, or could this be an error? Please confirm the new deadline if it is indeed an error.

R7: Kindly, shortlisted consultant are request to re-visit the answer (R20.2) to the query No. 20 of the Bid Bulletin No. 002, dated October 18th, 2024 and or the Para.6 of the revised and updated Terms of Reference (TOR).

8. On page 84, it mentions that "During the implementation phase, the company will carry out the tasks mentioned in point 4 to support the rehabilitation and upgrading of infrastructure." However, point 4 refers to the Project Target Area. Could you clarify this statement?

R8: Kindly, shortlisted consultant are requested to re-visit the answer (R3) to the query No. 3 of the Bid Bulletin No. 002, dated October 18th, 2024 and or the Para.6 of the revised and updated Terms of Reference (TOR).

9. On page 82, it states that "The rehabilitation surveys will be carried out in the provinces of Benguela, Cuando Cubango, Cuanza Sul, Cunene, Huila, Luanda, Lunda Norte, Lunda Sul, Moxico, and Namibe" (a total of 10 provinces). However, on page 87, the areas of work are divided into three zones: Zone 1 - Luanda (2), Malanje (9), Lunda Norte (4), Lunda Sul (2), and Moxico (3); Zone 2 - Bié (7), Cuando Cubango (3), Cuanza Sul (4), and Huambo (9); Zone 3 - Benguela (4), Cuanza Sul (3), Cunene (6), Huila (8), and Namibe (4) (a total of 15 provinces). Could you please clarify which set of intervention areas is correct, specifying the affected provinces and municipalities?

R9: Kindly, shortlisted consultant are requested to re-visit the answer (R4) to the query No. 4 of this Bid Bulletin No. 003, dated October 24th, 2024.

10. If all three zones of intervention are correct, could you please clarify what the numbers in parentheses represent? Do they refer to municipalities, infrastructures, or something else? Additionally, could you specify to which zone the province of Cuanza Sul belongs, as it is referred to in both Zone 2 and Zone 3?



R10: The numbers in the parentheses represent the number of municipalities with the infrastructures subject of the intended assessment services.

11. On page 82, it states that: "Once all the infrastructures have been inspected by the bidding companies and accompanied by a representative of the contractor, the inspection form will be signed." Could you explain what this refers to? In this way, Could you clarify whether it is mandatory for the bidding companies to inspect all the infrastructures?

R11: The sentence is clearer. It refers to the confirmation of shortlisted bidders undertaking inspections for the sake of avoiding submitting incomplete proposals, which may be relegated to "*non responsiveness*". Therefore, it is held to be mandatory that bidding companies inspect all the infrastructures.

12. Additionally, could you provide a list of the infrastructures that need to be visited, indicating which municipalities and provinces they belong to, or at least specify the number of infrastructures to be visited? Could you also provide the approximate size of the buildings, as it does not take the same amount of time to evaluate a 100 m² infrastructure as it does a 1,000 m² one? This information is particularly relevant in relation to the statement on page 83 of the Terms of Reference, which mentions that "the definition of a timetable is fundamental for understanding the tasks to be carried out and the essential stages involved in drawing up the different projects according to the specific nature of each infrastructure."

R12: No list of infrastructure is available so far. However, the number of sites wherein infrastructure are located was shared with bidding consultants through the Minutes of pre-proposals Conference (Annex I.) Kindly, revisit.

13. As indicated on pages 83 and 84, one of the tasks in the initial phase of the project will be "Identification and selection of the main infrastructures that can be rehabilitated, taking into account the level of conservation," and "Prioritizing and selecting infrastructure based on the selected criteria." Therefore, we must understand that from the initially visited infrastructures, the consultant will only select a few to act upon and carry out the rehabilitation projects, specifications, and terms of reference. Is that correct? If so, could you provide guidance on the minimum number of infrastructures that are expected to be targeted after this selection?

R13: No. That is confusing interpretation. So, it is not correct. The clearer understanding is that by "initial phase", the client refers to the phases of implementing the consultancy services, soon after the Consultant firms' selection process is completed, and contract signed. The number of infrastructure subject to selection for rehabilitation shall be extracted from the overall number of infrastructures object of the assessment.

14. In addition, Could you please provide the information mentioned in the "Minutes of the Pre-Proposal Conference"? Specifically, we have not received the details outlined in paragraphs a and e: a. It was conveyed to the participants that a list of infrastructures and their respective geolocation would be shared with shortlisted consultants to facilitate the process of site visits, despite the information in the Terms of Reference; e. The existing documents on the infrastructure subject to the intended work shall be made available upon request from shortlisted consultants.

R14: Kindly, shortlisted consultant are requested to re-visit the answer (R12) to the query No. 12 of this Bid Bulletin No. 003, dated October 24th, 2024.

- 15. Proposal submission deadline:** Bearing in mind factors underlying this precise need, the initially scheduled date for proposals submission (September 27th, 2024 and then moved on to October 25th, 2024), is hereby postponed to **November 29th, 2024** at the same time and place

Authorized Signature:



Name and Title of the Signatory: Francisco Alberto Gomes, Project Coordinator

Name of the Agency: MOSAP 3/IDA/MINAGRIF