



REPÚBLICA DE ANGOLA
MINISTÉRIO DA AGRICULTURA E FLORESTAS
INSTITUTO DE DESENVOLVIMENTO AGRÁRIO
PROJECTO DE TRANSFORMAÇÃO DA AGRO-PECUÁRIA FAMILIAR DE ANGOLA (MOSAP3)
Nº DO EMPRÉSTIMO: BIRD-9396 – AO-ID do Projeto N.º (P177305)

BID BULLETIN No. 002
[responses to requests for clarification and Amendment to the RFP]

Date of Issue:	October 18 th , 2024
Name of the Project:	Angola Smallholders Agriculture Transformation Project (MOSAP3)
Loan No.:	BIRD-9396 - AO
Name of the Assignment:	Selection of a consultant firm to assess the infrastructure (IDA/ISV/SENSE), elaborate the bidding document, including technical specifications; preparation of the Environmental and Social instruments and TOR for Works supervision in the project target provinces.
Assignment Ref. No.:	013/C2/C/MOSAP3/23
Procurement Method:	Quality-and-Cost Based Selection (QCBS)

TO
ALL SHORLISTED CONSULTANT FIRMS

SUBJECT: Responses to requests for clarification Ref. No.: 013/C2/C/MOSAP3/23

Dear Sirs,

In response to the request for clarification received from four (4) pre-qualified consultants firms issued to the Client in the period from October 4th to 12th, 2024, respectively, and taking into account the ITC 13.1 – Data Sheet, Section 2 of the RFP No. 13/C1/C/MOSAP3/23, dated August 13th, 2024, which states that “...The Client will respond in writing, or by standard electronic means, and will send written copies of the response (including an explanation of the query but without identifying its source) to all shortlisted Consultants.”, kindly, find below the questions raised and the respective clarifications:

1. In the point **CONTEXT OF THE CONSULTANCY** it is mentioned the existing infrastructures as Specific objectives. The list contains different types of building, but it is not said what number of existing infrastructures the consultant has to be evaluated. This is important in order to determine the working time and the journeys to be made. May you indicate the total number of buildings to evaluate? May we have a list of infrastructures by province?

R1: In order to facilitate this information, shortlisted firms were invited to visit the provinces and contact the local IDA and ISV entities. To this end, a site visits schedule was drawn up indicating the specific places where the visits would take place in municipalities.

2. **CONTEXT OF THE CONSULTANCY** - To this end, it will be necessary to hire a specialized engineering consultancy firm to provide a detailed study/design team for the existing infrastructures. Specific objectives 6.1 - Survey the physical state of the following infrastructures: 6.2 Institute for Agrarian Development (IDA): 6.2.1 -IDA Provincial Departments; 6.2.2 - Agrarian Development Stations (EDA's); 6.2.3 -Agrarian Development Centers (CDA's). 6.2.4 - Training and Capacity Building Center 6.2.5 3.2.3 Veterinary Services Institute (ISV) 6.2.6 -ISV Provincial Departments; 6.2.7 -Municipal Veterinary Services (SMV); 6.2.8 -Sanitary Trainings (FS); 6.2.9 -Training and Capacity Building Center 6.2.10 3.2.4 National Seed Service (SENSE) 6.2.11 -Provincial Department. 6.2.12 3.2.5 Agronomic Research Institute (IIA) 6.2.13 - Agronomic Experimental Stations 6.2.14 3.2.6 Veterinary Research Institute (IIV) 6.2.15 - Zootechnical stations 6.2.16 3.3 The rehabilitation surveys will be carried out in the provinces of Benguela, Cuando Cubango, Cuanza Sul, Cunene, Huila, Luanda, Lunda Norte, Lunda Sul, Moxico and Namibe. (Page 82) – Please provide the location map or coordinates of all existing infrastructures that need to be surveyed as part of this RFP.

R2: As per response No. 1 above.

3. In the point **PHASES AND ACTIVITIES** it is mentioned the Implementation phase “a) During the implementation phase, the company will carry out the tasks mentioned in point 4 to support the rehabilitation and upgrading of infrastructure;” We cannot locate the number 4, could you clarify what is the scope of the Consultant's work during the execution phase, as well as the deliverables to be produced.?

R3: We understand your concern and for the purposes of amending the attached RFP we are sending you the updated version of the Terms of Reference.

4. In the point **Expected Results** it is mentioned: "The reports and results that the company must submit will be in Portuguese, containing all the technical specifications, such as: i) technical design reports and annexes; ii) technical specifications; iii) drawings; bill of quantities and engineering cost estimates, including calculations and drawings in usable digital format (AUTOCAD, SURFEL, EXCEL, WORD, etc.), for later verification, and a signed printed version that will be the authorized copy." Could you indicate the number of buildings in which this result should be carried out?

R4: The number of buildings to be considered for the rehabilitation purposes per province are those mentioned under Annex I to the Minutes of the Pre-proposal Conference, which are to

be the result the assessment process of the range of IDA and ISV infrastructures existing in those specific provinces.

5. **In the point Expected Results it is also mentioned: "The consultancy firm must submit the following elements to the PIU: Initial report, Interim progress reports, Draft final report, Final contract report," Could you describe in more depth the content that should be included in each of the deliverables to be in line with what you expect as outputs at each stage?**

R5: Please re-visit the updated Terms of Reference.

6. **In the Terms of Reference it is indicated: "Estimated 5 man-months". As this is not enough time, may you confirm what is the estimate man-month for initial phase, implementation phase and the overall project?**

R6: This requirement of 5 man-months is the result of the coefficient of the Scope of Work contained in the Terms of Reference. Therefore, we would like to inform you that this requirement will not be altered; in fact, the 5 man-months are for all the provinces subject to assessment, referenced under point 3 above.

7. **In relation to the proposed programme of visits and given the volume of establishments to be visited, for those of us who cannot attend all of them, we would like to ask for some clarifications: Any technical and detailed information that can be provided for each building and that facilitates the correct assessment of the elements to be taken into account. Including: [a] Square metres of the building; [b] Square metres of developable land; [c] A breakdown of the floors of the building; [d] Buildings include only refurbishment or can support a new annex construction; [e] Existence in the installations of connection to the general electricity, water supply and drainage system; and [f] Drawings that can be provided for each of the buildings.**

R7: One of the preliminary evaluation criteria is the responsiveness of the proposal, based on the fact that the complete proposal is submitted, i.e. it includes all the demands contained in the request for proposals. So, submitting a partial proposal shall be deemed to irresponsiveness, subsequently, irresponsible proposals are disqualifiable.

8. **After visiting an IDA institute in Luanda, we were informed by the person in charge that it was going to be demolished: In this sense, does the consultancy involve the construction of new buildings that have been demolished?**

R8: With regard to your question, we would like to inform you that the scope of work of the TOR does not refer to the construction of buildings.

9. **Please clarify whether the proposal should be submitted in one language (either English or Portuguese) or in both?**

R9: Kindly, re-visit ITC 17.4 (a) and (b) – Data Sheet, Section 2 of the RFP No. 13/C1/C/MOSAP3/23, dated August 13th, 2024.

10. **Estimated input of Key Experts' time-input: Five (5) person-months: According to Section 7 of the Terms of Reference, the assignment duration is 6 months, requiring a total of five (5)**



experts. The work will cover three zones as follows: [i] Zone 1: Luanda (2), Malanje (9), Lunda Norte (4), Lunda Sul (2), and Moxico (3); [ii] Zone 2: Bié (7), Cuando Cubango (3), Cuanza Sul (4), and Huambo (9); and [iii] Zone 3: Benguela (4), Cuanza Sul (3), Cunene (6), Huila (8), and Namibe (4). Given these requirements, the allocation of five (05) person-months is insufficient. The extensive geographical coverage and the number of locations within each zone necessitate a more substantial time commitment from the experts. Therefore, we suggest increasing the key expert's time input to ensure successful completion of the assignment and effectively meet the project's objectives?

R10: Although the general survey includes a number of municipalities, as shown in the table in the Schedule of visits, the preparation of the deliverables will focus only on the number of municipalities, which are the objects of reference in (i), (ii) and (iii) above, to be selected among the various infrastructure subject of assessment in each province or municipality.

- 11. Information on the Consultant's tax obligations in the Client's country can be found <https://agt.minfin.gov.ao/PortalAGT/#!/legislacao/fiscal>: We have checked the <https://agt.minfin.gov.ao/PortalAGT/#!/legislacao/fiscal> for an understanding of the tax obligations. However, the following are still not clear:**

i. Is the Withholding Tax excluded from the evaluation?

R11.1: No. Kindly, re-visit ITC 25.1 – Data Sheet – Section 2 of the RFP No. 013/C1/C/MOSAP3/23, dated August 13th, 2024.

ii. Are all the direct and indirect local taxes, including the Withholding Tax subject to discussions and will it be finalised at the Contract's negotiation meeting?

R12.2: Yes. Kindly, re-visit ITC 25.1 – Data Sheet – Section 2 of the RFP No. 013/C1/C/MOSAP3/23, dated August 13th, 2024.

- 12. The Consultants "shall not" have the option of submitting their Proposals electronically: It is important to emphasize that the submission of proposal documents via courier can be time-consuming and potentially subject to delays. These delays may be attributable to the late receipt of pre-bid clarifications or customs clearance. To address these concerns, we kindly request acceptance of proposal submissions via email, provided they are sent within the stipulated deadline. Password-protected technical and financial proposals can be submitted via email – Hard copies can be sent via courier within the deadline; however, they may reach at the client's office after the deadline. We request for allowing password-protected email submissions received within the deadline should be considered bids submitted?**

R12: The proposal opening electronic system or the electronic procurement system is yet to be put into place within the PIU, therefore, shortlisted Consultant are requested to meet the requirement under ITC 17.1 – Data Sheet – Section 2 of the RFP No. 013/C1/C/MOSAP3/23, dated August 13th, 2024.

- 13. The Consultant must submit: [a] Technical Proposal: one (1) original [per language], one (1) copy [per language], and one (1) USB Flash disc [both languages]; [Financial**

Proposal: one (1) original [per language], one (1) copy [per language], and one (1) USB Flash disc [both languages]: The courier package containing the memory stick, or a USB flash drive often leads to challenges during customs clearance, resulting in the shipment being held or delayed. As a result, the proposal is either delayed or not submitted at all. Furthermore, there is a high risk of a memory stick or USB flash drive becoming spoiled or corrupted while in transit. We encountered these issues in the past when submitting documents via courier; [b] In the preceding clause 17.1, we suggested that the technical and financial proposal be submitted via email in a password-protected PDF format. When the email is submitted, there is no requirement for soft copies on a memory stick.

R13: The proposal opening electronic system or the electronic procurement system is yet to be put into place within the PIU, therefore, shortlisted Consultant are requested to meet the requirement under ITC 17.1 – Data Sheet – Section 2 of the RFP No. 013/C1/C/MOSAP3/23, dated August 13th, 2024.

14. Please allow online opening of technical and financial proposals and provide options for attending them.

R14: A link for the attendance to the session by interested parties shall be provided to all shortlisted consultants prior to either technical or financial proposals opening sessions.

15. Participation by Nationals among proposed Key Experts: 5: The RFP allocates 5 points to national experts' participation among the proposed key experts. We propose waiving these points and redistributing them evenly among all key positions. This adjustment will ensure equal participation from both international and national experts, allowing for a more balanced representation of skills and knowledge. Consequently, the project will benefit from a diverse range of insights and approaches.

R15: The basis underlying the allocation of this points sounds solid to the Client, therefore, shortlisted consultants are deemed to meet the requirement under ITC 21.1 – Data Sheet – Section 2 of the RFP No. 013/C1/C/MOSAP3/23, dated August 13th, 2024.

16. The Angola Smallholder Agricultural Transformation Project (MOSAP3) invites qualified candidates to express their interest in providing consultancy services in the literacy programme for project beneficiaries. Interested candidates should provide information indicating that they are qualified to perform the requested services. (Page 79)?

R16: We understand your concern and for the purposes of amending the attached RFP we are sending you the updated version of the Terms of Reference.

17. SCOPE OF WORK – The consultancy firm will be responsible for carrying out the inspection and measurements of the above-mentioned infrastructures and drawing up the various rehabilitation and upgrading projects, specifications, and terms of reference. (Page 82) - Please provide more details on the technical specifications and scope to be

covered during inspections and measurements, including the types of measurements required at each site.

R17: Generally, qualified firms are deemed to be knowing the methodologies and approach to be applied during this phase of consultancy. Furthermore, taking into consideration the fact that some of the infrastructures are built 20 to 30 years ago, which at that stage of time might have involved asbestos, presumably, consultants are recommended to: carried out:

- a. Diagnosis and Inventory: survey of Material Containing Asbestos, confirmation of the existence of Material Containing Asbestos; and
- b. Proposed solutions according to the situation.

18. Tasks of the consultancy firm – Environmental and/or social impact assessment (Page 83) - Please provide more details on the scope of the environmental and/or social assessment, including the scale of data collection and the types of documents that need to be prepared:

R18.1: According to national legislation and international standards and norms we argue that (i) See comments under item 17 on the Scope of Work, related to environmental survey; (ii) During the entire project phase, the guidelines established in the Legal Framework of Angola and International Standards and Norms (NAS) must be taken into consideration [Disclosure of Information Project; Consultation with Key Informants; Locations; Environmental Assessment and Social (after Categorization of Projects); Involuntary Resettlement and Compensation (If applicable); Public consultation of the Parties Interested and Potentially Affected; Concern about the Social Environment and Rights Humans; Biodiversity, Ecosystems and Changes Climate; Social Acceptance; Ethnolinguistic Communities; and the Plans to be drawn up (but not limited to the survey to be carried out): Environmental Management Plan; Health and Safety Plan; Community Health and Safety Plan; Stakeholder Engagement Plan; Waste Management Plan; Construction Management Plan; Traffic Management Plan; Emergency Response Plan; Labor Management Plan (local hiring); and Shipyard Management Plan and Local Content].

i) Will public consultations or workshops be required for the disclosure of environmental and social safeguard reports like the ESIA? If so, how many public consultations or workshops will take place throughout the assignment?

R18.2 In this survey phase, actions should be carried out to disseminate information from the project, consultation with local key informants. There will be only 1 (one) general public consultation meeting, to held upon confirmation of compliance with the National Legal Framework and Environmental and Social Standards requirements by the Consultant. However, the consultant shall be required to undertake small-scale consultation meetings continuously.

ii) [What] will be [t]he estimated number of attendees for each workshop?

R18.3: The determination of the number of attendees will be carried out as defined in the PEPI for the MOSAP3 project, without being limited, and depending on the survey to be carried out to prepare the Environmental and Social instruments.

19. Logistics for all public consultations or workshops such as mass media advertising in newspapers and on radio, venue hire, PA system, per diem and transportation of government officials, refreshments, and so on, will be arranged by the Client or by the Consultant?

R19.2: Logistics for all public consultations or workshops, such as mass media advertising in newspapers and radio, venue rental, public address system, per diem and transportation of government officials, refreshments and so on, will be arranged by the consultant under the supervision of the Client in compliance with applicable national legal requirements and Environmental and Social standards and other project instruments. Please note that the institutional relationship (communication vehicle) must be managed by the Client (observing public administration bodies and social media).

20. EXPECTED RESULTS: Please provide a detailed schedule for each project deliverables as outlined in 8. Expected Results. Please also clarify the following.

R20.1: Kindly visit the point 6 of the revised Term of Reference (TOR) herewith.

- i) As noted, the consultant needs to submit interim progress report on a quarterly basis. Given that the assignment duration is 6 months, quarterly progress reporting seems irrelevant.

R20.1: Shortlisted firms are deemed to comply with the requirement. So, no alterations shall be applied to these requirements.

- ii) The draft final report and the final contract report are requested to be submitted 15 days and 45 days after the end of the contract, respectively. This implies that these reports should be submitted after the end of 6-month duration.

R20.2: Kindly visit the point 6 of the revised Term of Reference (TOR) herewith.

21. REQUIRED QUALIFICATIONS AND EXPERIENCE – Have a key team composed at least of technicians from the specialists listed below: (a) Team leader; (b) Civil Construction Specialist; (c) Architectural Specialist; (d) Environmental Specialist; (e) Social Specialist – We propose making Portuguese optional rather than mandatory for key experts. International experts can be assisted by translators to ensure effective communication.

R21: Shortlisted firms are deemed to comply with the requirement. So, no alterations shall be applied to these requirements.

22. PHASES AND ACTIVITIES: Initial phase – f) Determine the timetable for carrying out the rehabilitation process over the 4 years of project implementation. This will be a



baseline against which to measure the impact of the rehabilitation interventions; (Page 83)? **Implementation phase – a) During the implementation phase, the company will carry out the tasks mentioned in point 4 to support the rehabilitation and upgrading of infrastructure; (Page 84).**

R22.1: Certainly, apart from other items referenced in the TOR (5.2), this will be a baseline against which to measure the impact of the rehabilitation interventions. Moreover, we highlight that the implementation phase referenced under point 4 is that related to the assessment phases, since no rehabilitation or upgrading of infrastructure works are held to be subject of discussion at this stage of assessment.

23. DURATION, TIMETABLE AND PLACE OF WORK – The estimated period of completion of the contract will be 06 months from the date of signature (Page 87):

R23: Yes. It is the period that complies with that mentioned under point 8 of the revised TOR.

24. We understand that the assignment duration is 6 months. Please confirm.?

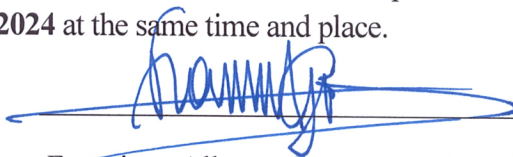
R24: Ditto (R23). Yes, the duration of this activity is 6 months, which.

25. [SCS] 46.2 The payment schedule: The payment schedule: Payments for the deliverables (in lump-sum contracts) shall be made based on the following payment schedule: 1st payment (Advance Payment): Ten percent (10%) of the Lumpsum Contract Price, equivalent to USD xxxxxxxxxxxx (xxxxxxxxxxxxxxxx) shall be paid upon signing of contract, submission of the Bank Guarantee and invoice, respectively – we suggested the following payment schedule, which can be discussed and agreed upon during the Contract's negotiations: (i) Inception report – 20%; (ii) First interim report - 30%; (iii) Draft report – 30 %; (iv) Final report – 20%.

R25: The payment schedule under [SCS] 46.2 is held to be tentative, which in general case is finalized at the Contract negotiations stage.

26. Proposals submission deadline: Bearing in mind the factors underlying this precise need and considering the delay in issuing the response to the requests for clarifications the initially scheduled date for proposals submission (September 27th, 2024, subsequently, set forth to October 25th, 2024 through Bid Bulletin No. 001, dated September 19th, 2024) is hereby postponed to **November 8th, 2024** at the same time and place.

Authorized Signature:



Name and Title of the Signatory: Francisco Alberto Gomes , Project Coordinator

Name of the Agency: MOSAP 3/IDA/MINAGRIF